



Position: RN	Position Date: 09/14/11	Job Number: 0911174
Company: Daytop Village, Inc.		
Location: Bronx, NY	Req'd Education: BA	
Salary: Based on Experience	Req'd Experience: 2+ Yrs	
Employee Type: Part Time	Certifications: RN License	
Industry: Substance Abuse Rehabilitation	Manages Others: No	
Position Type: Non Exempt		

Company Description:

Daytop is a non-profit organization that helps adults and adolescents address the multiple issues stemming from both substance abuse and mental health conditions. We operate a network of integrated outpatient programs for adults and adolescents, in every borough of New York City and in Suffolk, Westchester and Rockland Counties. For those requiring a more intense treatment experience, Daytop provides a vast network of inpatient treatment facilities that are tailored to particular age groups and genders.

Job Description:

Daytop is looking for an RN (Registered Nurse) to participate in the planning and delivery of all health needs of clients in treatment according to Agency and Occupational Health and Safety Management (OHSM) guidelines. The process includes but is not limited to assessment, planning, intervention, implementation and evaluation. This is a part time position.

Principal Responsibilities:

- Assess clients by collecting and documenting the clients' current health status and medical history.
- Obtains complete medical and psychiatric history including history related to HIV risks.
- Makes appropriate recommendations for testing and assesses clients' understanding and knowledge of related health risks. Assist physician with examination. Obtains blood and urine samples, discusses results with physician. Administers all immunization as ordered. Works with Central Intake unit to pre-screen potential residential clients.
- Plans and implements treatment and referrals. Performs all appropriate follow-up, schedules off site treatment, monitors clients until condition is resolved.
- Administers medicines according to policy and procedures. Administers venipunctures and other IV related procedures. Observes and documents clients' response to treatment.
- Evaluates and performs on-going assessments and revises treatment plans as needed.
- Documents nursing intervention, care provided, treatment needed, problems, limitations and progress.
- Gives thorough and concise reports at the change of shift. Accurately transcribes physician orders according to procedures. Gives pertinent information to the appropriate staff in a timely manner. Works with Dietician in the education and delivery of specific client diet and nutritional needs.
- Demonstrates ability to handle emergency situations in a prompt, professional manner.



- Provides personal patient care to provide comfort and well being to clients by acknowledging physiological and psychological needs.
- Maintains a clean, neat and safe environment for clients. Ensures that supplies and equipment necessary for patient care are available and stored in a safe and organized manner.
- Demonstrates safe handling in the cleaning, use and disposal of equipment and supplies.
- Prepares client folders ensuring that all necessary documentation is recorded and completed by appropriate communication to other staff.
- Counsels, trains and teaches health care related subjects to clients, family members and other staff members. Makes recommendations for resident/staff education and training and coordinates provision of staff education.
- Attends weekly case conferences and treatment plan review sessions. All other duties as assigned.
- Ability to read and comprehend instructions, medical correspondence and memos. Ability to write medical assessments, and correspondence. Ability to effectively present information in one-on-one and small group situations to supervisors, clients and other appropriate individuals within or related to agency and knowledge of therapeutic community model helpful. Bilingual skills a plus.
- Provides related training and interacts with other team members.

Qualifications:

- NYS RN license.
- Graduate of an accredited Diploma Nursing program and/or graduation from an accredited college or university.
- 2 years experience working in therapeutic community or health institution preferred.
- Training and educational enrichment experience preferred.

Please submit a resume via email to hr@daytop.org or by fax: 212.354.5928. Please reference job # 0911174.